



Water Hall Primary School

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Head Teacher: Miss Becky McGuire

25th September 2020

Dear Parent / Carers

Small changes to drop off and pick up for all year groups from Reception to Year 6.

After a review of the Covid - 19 risk assessment, we have made some adjustments to morning drop off and afternoon collection. Below are the changes. These changes have had to be made so that we can control the number of people entering the school site and also have more control over Social Distancing.

- There will be a new queueing system outside the school gate (car park) entrance. All adults (and children in the mornings) will be required to line up on the path running alongside Melfort Drive. Red boxes have been marked on the path for reference.
- Members of staff will then allow small groups onto site to enable family groups to keep their distance.
- The gates open at 8:30am.

YOU MUST BE IN THE SOCIALLY DISTANCED LINE BEFORE ENTERING.

- Please remember that the gates are open until 8:45, after which point your child is late and will need to be taken to the office.
- Reception and KS1 parents will continue to exit the via Reception garden.
- Only one adult is permitted at drop off and pick up.
- All adults will be asked to wear a mask unless exempt.

In order to keep everyone as safe as we can. please make sure that these new steps are adhered to. This will be the same at the end of the day.

Thank you for your continued support during this time.

Becky McGuire
Head Teacher

